

**NORTHWEST SECTION, THE NINETY-NINES, INC.
STANDARD OPERATING PROCEDURES**

AWARDS CHAIRMAN

The Awards Chairman is responsible for seeing that the following Awards are given out at the annual Section meeting. She is responsible for seeing that information about the awards is sent to the Chapter Chairmen as well as the Section newsletter. In some cases, she will also be the one selecting the recipients. She may choose a committee to help.

Where the award is given based on activities over the prior year, the dates that will be used will be from the 1st of the month of the prior section meeting to the 1st of the month of the section meeting in which the award will be given.

The names of all winners shall be forwarded to the Webmaster following the Section meeting so that the names can be posted on the Section s`website.

Governor s`Award

This award is given each year to honor a member of the Northwest Section who has demonstrated outstanding achievement in aviation. The criteria are deliberately imprecise to encourage nominations from as many different realms of activity as possible. This very open award allows the Section to honor and acknowledge accomplishments in areas outside our organization for example, in aerospace, aeromedical or academic aviation related areas. The following procedure will be used.

1. The nomination must be made by her Chapter or by another Ninety-Nine who has personal knowledge of her achievements.
2. Nominations are to be sent directly to the Governor, who is under no requirement to disclose the names or information about the nominees except as is appropriate in honoring the recipient of the award.
3. Selection shall be made by the Governor.

Aerospace Education Award

This award is given each year to the Northwest Section Chapter that has contributed the most in the area of Aerospace Education over the prior year. The final determination of this award is made by the Aerospace Education Chairman. The following procedure will be used.

1. Nominations must be made by the Chapter Chairman or Chapter Aerospace Education Chairman.

2. The nomination is to be sent directly to the Northwest Section Aerospace Education Chairman.
3. Selection shall be made by the Northwest Section Aerospace Chairman.

Behind the Clouds Award

This award is given each year to a member of the Northwest Section as a way of honoring a member who donates a lot of time to a chapter. This is a way to recognize the contributions of someone who is always there and willing to help. The person may or may not be an officer. The intent of this award is to honor someone who usually works very hard and has not had any prior recognition for those efforts. The following procedure will be used.

1. Nominations must be made by the Chapter Chairman.
2. Nominations are to be sent directly to the Awards Chairman.
3. Selection shall be made by the Awards Chairman.

Spinning Prop Award

This award is given to the member of the Northwest Section to recognize their flying efforts. It is a fun award in that it is meant to encourage us all to get out and fly for fun. The nominee with the most non-commercial hours flown over the prior year will be the recipient of the award. Instrument training and other instructional hours will count as the intent is to encourage flying. The following procedure will be used.

1. Any NW Section member may apply for this award by notifying the Awards Chairman of the number of hours flown. The time period used will be the twelve months prior to the month of the section meeting. If the section meeting is in August, then the preceding twelve months ending July 31st will be used.
2. The Awards Chairman shall pick the winner based on the number of hours submitted and then request verification by having the winner submit their logbook entries for that time period.

Scrapbook Award

This award is another fun award to encourage chapters to keep a record of their activities. Chapters are encouraged to bring their current scrapbook to the annual Section meeting. The award will be based on creativity and currency. It may be judged by ballot or chosen by the Award Chairman at the Section Meeting. There may be more than one recipient for this award.

Hot Pavement Award

This award is given to encourage AirMarking and is given by the Airmarking Chairman to the Chapter who does the most airmarkings in a year. The following procedure is used.

1. Chapters should submit Airmarking reports to the Airmarking Chairman as soon after the Airmarking as possible.
2. The Airmarking Chairman shall select the recipient of this award. There may be more than one recipient.